

Name \_\_\_\_\_

## **Communion Server Ministry Guidelines**

Thank you for your willingness to participate in this ministry.

### **Instructions for the Sacraments Team Lead**

1. Assign communion servers to numerical serving positions and create serving instructions for each.
2. Place these instructions on the counter in the church office at least 30 minutes prior to the beginning of each service at which Communion will be served.
3. Place numbers on designated sanctuary seats that correspond to the positions in which servers will sit.

### **Instructions for Communion Servers**

**If you are unable to serve on an assigned date, please exchange dates with another person on the schedule and make the Communion ministry lead aware of the change.**

1. Pick up your serving assignment and specific instructions in the church office at least 15 minutes prior to the beginning of each service for which you will be serving Communion.
2. Read your instructions each time you serve, since responsibilities vary according to numerical assignment, and the manner in which Communion is served varies from service to service. This year we will celebrate the Lord's Supper in the traditional manner at some services and by intinction at others. Fewer servers are scheduled for intinction and the procedure for servers is different.
3. Move during the hymn prior to communion to the seat from which you will serve Communion.

If you have questions about your responsibilities, please contact the Sacraments team lead, Debbie Ames at 833-3027.